






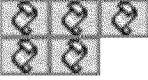



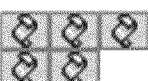

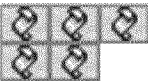

















































To: CINWD Travel[CINWD_Travel@epa.gov]
Cc: Kodama, Doug[Kodama.Doug@epa.gov]
From: Daly, Eric
Sent: Wed 2/15/2017 3:57:33 PM
Subject: RE: Travel Voucher dated 01/22/17
NFB Holiday Inn 02-05-2017.pdf

Hi:

There is some confusion there. The bill is very misleading (attached). The normal cost for the room is \$89-\$91 per night. At the holiday inn we always have breakfast included. However, I reserved this package to take advantage of lower room rate, plus some package amenities (coupons and things of that nature). When I got the bill, I was totally confused. They break down the package rate into categories....room rate, breakfast and restaurant tax. I have never seen that before. I called them and they explained that they had to do it that way because we are tax exempt or some other reason. Below is the room cost per day. I would never be able to get the room at \$35 per night if I just went by the category listing they have for room. If I claimed that I would be paying out of pocket for each day. I am actually saving the government up to \$30 per day by taking that package. If you need me to request another bill with just the room charge spelled out more clearly, I can. Please advise.

	Package Rate	 -65
		
01/22/17		
	Package Rate	 -70
01/23/17		
	Package Rate	 -70
01/24/17		
	Package Rate	 -70
01/25/17		
	Package Rate	 -65
01/26/17		
	Package Rate	 -80
01/27/17		
	Package Rate	 -80
01/28/17		

    	01/29/17	Package Rate	    	-70
    	01/30/17	Package Rate	    	-75
    	01/31/17	Package Rate	    	-75
 	02/01/17	Package Rate	    	-75
	02/02/17	Package Rate		-70
 	02/03/17	Package Rate	 	-80
 	02/04/17	Package Rate	 	-80

From: Martini, Sarah **On Behalf Of** CINWD Travel
Sent: Wednesday, February 15, 2017 10:33 AM
To: Daly, Eric <Daly.Eric@epa.gov>
Cc: Kodama, Doug <Kodama.Doug@epa.gov>
Subject: Travel Voucher dated 01/22/17

Hi Eric,

Your voucher dated 01/22/17 is being returned because you included the breakfast package that you purchased into your room cost. Please correct your lodging cost not to include the breakfast package or the hotel tax for the package.

Once your voucher has been corrected please stamp your voucher signed to restart the routing.

Thank you!
EPA Travel Team